**INTERVENTION ESSENTIAL FEATURES ACTION PLANNING**

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| **Name of Intervention** |  |
| 1. Description of Intervention   (Use to build **Intervention Guideline**) |  |
| 1. Intervention Coordinator and/or Facilitator identified |  |
| 1. List of two sources of data to identify students for intervention:   (Entry criteria for **Intervention Guideline**)   * Office Discipline Referrals * Behavioral Screening Data * Minor Referral Incidents * Attendance * Tardies * Other data |  |
| 1. Description of documented procedures for introducing/orienting new participants to the intervention for:  * Students * Teachers * Families |  |
| 1. Descriptions of data-based system for monitoring student progress in intervention (Progress Monitoring Info for **Intervention Guideline**) |  |
| 1. Documented process that includes decision rules for fading and graduating students from intervention.   (Exit criteria for **Intervention Guideline**) |  |
| 1. Documented strategies for promoting generalization & maintenance. |  |
| 1. Documented strategies for weekly family communication/feedback regarding intervention. |  |
| 1. Description of documented strategies for weekly communication/feedback with participating classroom teachers. |  |
| 1. Description and documented strategy for regular updates to full staff regarding intervention or students involved in intervention |  |
| 1. Documented system for monitoring fidelity of implementation of intervention when data indicates a questionable or poor response.   **70% or more students participating should respond positively.** |  |
| 1. Documented system for annually assessing social validity of intervention. |  |
| 1. Documented system for evaluating intervention outcomes that includes:   # Students Participating  # Students Responding Positively  # Students Needing More Intensive Supports |  |

**Social Skill Intervention Guideline**

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| **Support** | **Description** | **Entry Criteria** | **Data to Monitor Progress** | **Exit Criteria** |
|  |  |  | **Student Measures:**  **Treatment Integrity:**  **Social Validity:** |  |