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| **Yes** | **No** | **Meeting Preparation** |
|  |  | 1. Are the right people at the meeting?  \_\_Administrator \_\_\_Behavior Specialist \_\_\_General Education Representative  \_\_Special Education Representative \_\_\_\_Targeted Intervention Specialist |
|  |  | 2. Was a meeting agenda presented? |
|  |  | 3. Were meeting roles established?  \_\_\_Facilitator \_\_\_Recorder \_\_\_Time Keeper \_\_\_Data Coordinator  \_\_\_Tier 2 Intervention Coordinator \_\_\_Tier 3 Intervention Coordinator |
|  |  | **Review Action Items** |
|  |  | 4. Reviewed Action Items & Tasks assigned at previous meeting. |
|  |  | **Screening & Student Identification** |
|  |  | 5. Was data prepared and reviewed to identify students requiring individual behavioral support?  \_\_\_Screening data \_\_\_ODR data \_\_\_Referral (teacher, parent, etc.) |
|  |  | 6. Were interventions assigned for students identified for secondary/targeted behavior interventions in an efficient manner (<2 minutes per student)? |
|  |  | **Progress Monitoring – Secondary Interventions** |
|  |  | 7. Was data prepared and reviewed to monitor progress of students currently receiving secondary/targeted interventions? |
|  |  | 8. Was student success reported and celebrated? |
|  |  | 9. Was data used (e.g. ODR’s CICO) to inform intervention decisions for students? |
|  |  | 10. Were decision rules followed to identify students requiring additional interventions? |
|  |  | 11. Were interventions for individual students documented w/assigned tasks? |
|  |  | 12. Were individual student conversations completed in an efficient manner (<2 minutes per student)? |
|  |  | **Progress Monitoring – Tertiary Interventions** |
|  |  | 13. Was data prepared and reviewed to monitor progress of students currently receiving secondary/targeted interventions? |
|  |  | 14. Was student success reported and celebrated? |
|  |  | 15. Was data used (e.g. ODR’s CICO) to inform intervention decisions for students? |
|  |  | 16. Were decision rules followed to identify students requiring additional interventions? |
|  |  | 17. Were interventions for individual students documented w/assigned tasks? |
|  |  | 18. Were individual student conversations completed in an efficient manner (<2 minutes per student)? |
|  |  | **Systems Monitoring** |
|  |  | 19. Were data reviewed to identify the need, implementation fidelity and effectiveness of targeted/secondary interventions (CICO, etc.)? |
|  |  | **Meeting Follow-Up** |
|  |  | 20. Was the meeting agenda followed during the meeting? |
|  |  | 21. Was data prepared in advance for quick review and presentation? |
|  |  | 22. Was the meeting completed in the scheduled time? |
|  |  | 23. Is a next meeting scheduled within the next 2 school weeks? |

/23 Meeting Score

**Notes:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Delta** 1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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